**Niagara Orleans Regional Land Improvement Corporation (NORLIC)**

**Meeting Minutes – Monday, May 21, 2018**

A meeting of the Niagara Orleans Regional Land Improvement Corp. was held at 3:00 pm on 5/21/18 at the Niagara County IDA, 6311 Inducon Corporate Dr. Sanborn, NY. Those in attendance were:

**Board of Directors:**

Richard Updegrove- Chairman Lynn Johnson- board member (Orleans Co.)

Brian Smith- Vice Chairman Rob DePaolo- board member- (N. Tonawanda)

Michael Casale – board member- (Niagara County)

**Officers:**

Andrea Klyczek- President

Amy Fisk- Treasurer

**Others in Attendance:**

 Chuck Nesbitt- Orleans County Executive

**Business:**

1. **Welcome Remarks – President Andrea Klyczek:**
	* Ms. Klyczek welcomed attendees and introduced Ms. Jennifer D’Andrea, S.E.R.V. Niagara
2. **Presentation:**
* A presentation about S.E.R.V. Niagara was given to the board. Following the meeting the presentation will be emailed to all.
1. **Meeting Minutes:**
	* A motion to approve the minutes from the March 27th, 2018 NORLIC meeting as submitted by Recording Secretary Heather Peck was made by Mr. Smith, seconded by Mr. DePaolo. Ayes, 5. Noes, 0. Motion Passed.
2. **Treasurer’s Report – Treasurer Amy Fisk**
* Ms. Fisk informed the board that invoices for D&O Insurance have been sent out to the participating municipalities. A motion to approve the budget as presented was made by Mr. Smith, seconded by Mr. Casale. Ayes, 5. Noes, 0. Motion Passed.

V. **Disposition Policy:**

* Chairman Updegrove called everyone’s attention to the disposition policy that had been sent out to the board members and their attorneys. Chairman Updegrove noted that we removed disposal by sealed bid and auction because those approaches are not in line with our intent, further the municipalities can utilize that approach within their current authority. No other comments or suggestions were offered. A motion to approve the Disposition Policy was made by Mr. Smith, seconded by Mr. DePaolo. Ayes, 5. Noes, 0. Motion Passed.
1. **General Discussion:**
* Mr. DePaolo stated that the City is continuing to work to prepare the Miller St. property for submission to the land bank. Chairman Updegrove stated that we will convene another meeting as soon as we notice that the property is ready.
1. **Adjournment – Chairman Updegrove**
* A motion to adjourn was made by Mr. Smith, seconded by Mr. DePaolo. Ayes, 5. Noes, 0. Motion passed.

Next meeting – TBD.

*Minutes respectively submitted by: Andrea Klyczek*